



INTERVENTION MANAGER [AGRI-BUSINESS]

The Intervention Manager [Agri-Business] is responsible for leading the effective implementation of aBi’s projects within the [Agri-Business]. In addition, s/he is responsible for strategic networking and relationship-building within the [Agri-Business] and acts as aBi’s primary representative – both with key decision/policy makers and with implementing partners.

The Intervention Manager [Agri-Business] is an expert in project management and in the utilisation of agricultural financing to leverage beneficial change. S/he supports the aBi team and partners in implementing best practice; ensuring that aBi continuously develops new and more effective approaches and has a positive impact on sustainable growth of the agricultural sector in Uganda. The Intervention Manager is responsible for ensuring that the portfolio of [Agri-Business] projects deliver against the goals and targets laid out in the business plan and results management framework.

REPORTS TO: Head of Portfolio

SUPERVISES: Consultants engaged in projects

SCOPE OF RESPONSIBILITIES

Area of Responsibility	Action Steps	Success Criteria/Measures
Strategy & Programming Contribute to the development and implementation of aBi’s strategic and operational plans; ensuring that insights gained from aBi’s work with [Agri-Business] are well reflected	Participate in generating a systematic stakeholder analysis for the [Agri-Business] (e.g. sectors, value chains, stakeholders, impact); develop profound understanding of the ecosystems that aBi is seeking to develop and identify opportunities for leveraging beneficial change	<ul style="list-style-type: none"> ● Evidence of deep understanding of holistic issues impacting the agricultural sector in Uganda ● A well analysed and scientifically justified strategy for selecting financially sound projects in the [Agri-Business] developed ● Audit findings indicate compliance with risk mitigating policies/procedures / actions around project management ● Enhanced Risk management awareness evident.
	Guide the development of strategies and plans relevant to the [Agri-Business]; ensuring that learning from previous projects is incorporated into design	
	As requested by the supervisor, participate in, or liaise with, Technical Teams to design funding windows; in particular, advising on the choice of projects and partners for maximum impact	
	Take personal responsibility for rolling out the aspects of the risk management framework that pertain to project management; contribute to the development and review of prudent investment policies	

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<p>Project Management Oversee the implementation of projects, ensuring that good practice in end-to-end project management is implemented and that interventions are made as required to ensure that planned results are achieved</p>	<p>Ensure full understanding of the design of each project and the contractual arrangements that have been made; coordinate the briefing process for Implementing Partners and for all project stakeholders</p> <p>Ensure that each project's plan has been uploaded into the GMS system; take personal ownership for ensuring that plans proceed on time and to standard</p> <p>Supervise consultants, and coordinate colleagues, who are deployed to the projects being managed; ensure that clear expectations are communicated, manage any shortfalls with a coaching style in the first instance</p> <p>Review reports concerning the status of investments; take the lead in giving feedback to IPs and supporting them in understanding the results and taking appropriate action</p> <p>Provide expert advice, mentoring and guidance to both staff and external stakeholders; swiftly escalate any persistent capacity/performance concerns to the Head of Portfolio</p> <p>Cooperate with and support internal and external audits; track and report on implementation of audit recommendations, includes following up with implementing partners as necessary</p>	<ul style="list-style-type: none"> • Project milestones are achieved on time and to standard; or else assertive corrective action is taken • Project reviews indicate that best practise is being implemented • Internal and external audits indicate that aBi's policies and procedures are being implemented
<p>Learning & Knowledge Management Participate in monitoring, evaluation, and learning activities, ensuring that learning from projects is fully utilised to maximise impact; contribute towards positioning aBi as a centre</p>	<p>Collaborate closely with the RMRD team to ensure collection of data, analysis of results and identification of opportunities for improvement in a blame-free spirit of academic enquiry:</p> <ul style="list-style-type: none"> • If desired results have been achieved, initiate strategies for widespread awareness-raising • If desired results have not been achieved, identify, and implement improvements in either process or performance • Periodically review theories of change, revising as appropriate <p>Participate in and convene forums relevant to the [Agri-Business]; share/acquire knowledge for the benefit of aBi and its stakeholders</p>	<ul style="list-style-type: none"> • Learning reviews conducted and entered into knowledge management system • Learning materials which are relevant and useful for [Agri-Business] are steadily developed

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of knowledge and learning in agribusiness	Act as aBi's expert on [Agri-Business] and a leading source of expertise for key stakeholders (e.g. [Private actors, Financial Institutions, Government, Farmer Organizations, NGOs and Sector Platforms]); support developing the sector in a meaningful and intentional manner	
	Collaborate with the RMRD team in developing knowledge-sharing reports, tools, and other materials; especially products that will be useful and relevant for the sector.	
Relationship Management & Communications Strategically manage relationships and in particular with Implementing Partners so as to ensure achievement of aBi's goals; implement partner-facing aspects of the communications plan	Manage, coordinate, and build effective working relationships with all stakeholders involved in assigned projects, including consultants; swiftly escalate any problems to the Head of Portfolio	<ul style="list-style-type: none"> • Good relationships developed that support the achievement of aBi's agenda for value chain development and achievement of project goals • Advocacy and communications targets are achieved as per the agreed plan (e.g. policy reform) • Publications produced on time and to standard, according to agreed plans and schedule
	Seek strategic partnerships with like-minded organisations, building relationships with influential actors and applying learning to aBi's practice	
	Participate in the development and implementation of aBi's Influencing and Communications Plan ensuring that needs for influencing advocacy and marketing are fully incorporated.	
	Take responsibility for delivering any allocated components of the communications strategy; take personal responsibility for influencing, advocacy and communication according to personal interest and priorities	
	Produce relevant sections of the annual report, and other reports required by the Management, Board, Investors, and other stakeholders; ensure that submissions are made on time and to standard	

And other duties as requested by the **Head of Portfolio**

REQUIREMENTS OF THE ROLE

Educational Qualifications:

- Professional qualification and relevant accreditations (Masters level qualification in Agricultural Economics, Development Economics or other relevant subject)
- Certification in Project Management (PMP/ PRINCE2) or Post Graduate diploma Project Management

Job related experience and knowledge:

- At least 5 years proven experience in the Agriculture sector, with focus on at least one of the aBi-supported value chains
- Ability to think strategically and systemically; familiarity with market development approaches
- Good general knowledge of good accountancy practice and high ethical & financial standards for managing funds
- Track record of managing relationships and influencing key stakeholders
- Excellent written and spoken English

COMPETENCIES

Competency	Level 1 Standard	Level 2 Specialist	Level 3 Team Leader	Level 4 Leadership
Integrity & Commitment		√		
Learning & Capacity Building			√	
Proactivity & Innovation			√	
Getting Work Done		√		
Relationship Building			√	
Thinking and Problem Analysis			√	
Communication and Information Handling			√	
Resource and Business Management			√	

SIGNATURES

Name of Job Holder:	Signature(s):	Date:

Name of Supervisor:	Signature(s):	Date: